

under the GDPR (General Data Protection Register).

A resident reported that a person was seen trying vehicle handles to gain entry. Most car thefts were said to be opportunist due to owners leaving their car doors unlocked. Residents were advised to check that their car door is locked by trying the handle before walking away.

Residents reported concerns about speeding on Manor Road and Stoughton Road. The police have a tolerance level. Drivers who are speeding (over 40 Miles per hour) will be prosecuted by police. Local people are usually the speeding culprits. Volunteers go out with a Speed Gun to check speeding. Crime in Oadby is below the national average. Compared to Knighton crime is lower in Oadby. This decrease is supported by the local intelligence collected. This allows the police to target illegal activity. The Chair thanked the Beat Officer for providing the update.

60. MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting were accepted as a true record. Apologies for tonight's meeting were received from: Councillors L Kaufman, J Kaufman and D Gamble.

60a. MATTERS ARISING

Page 1: Councillor J Kaufman was to report on the Churchill Road issue regarding the traffic order on Churchill Road and restriction of access to allow only the residents. The sign is unenforceable.

Page 5: On the issue of inviting various groups apart from Pride of the Borough: the following groups will be invited to attend future meetings in 2020.

These are:

- The Oadby, South Wigston and Wigston Multi-Cultural Group
- The Senior Citizens Group.

Page 6: The repairs to Fludes Lane path will be carried out with Capital programme funds. The repairs are to take place on the area from the A6 to Severn Road. Currently, the area between the A6 and Prince Drive was reported to be very muddy and requires emergency repair.

Page 6: Councillor J Kaufman was to feedback on action to be taken regarding the overgrowth of hanging tree branches over pedestrian paths. In September, the County Council trimmed this growth back.

Page 6: Councillor L Kaufman was to report on the issue regarding the provision of clearer signage of adult gym equipment and discuss whether there was a requirement for signage. In Uplands Park, a resident suggested clearer signage be placed at the point of entry, nearby the Gym equipment. The signage should state "no children to play on the equipment". The area is deemed to meet legal requirements for safety.

Action:

Councillor S Haq is to feedback on this issue at the next Residents Forum meeting.

61. OADBY TRADERS' UPDATE

The Motor Fest was a success. The event will be repeated in 2020.

The festive light Switch-On takes place on Saturday 9th November 2019 from:2:00PM until 7:00PM. The lights will be switched on at 6:PM. The parade will close at 10:30AM to allow the fairground rides to set up and for safety checks to be carried out.

The Chair expressed thanks for all the help given by the local community for their support of traders in these economically challenging times.

South Leicestershire Litter Wombles are going from strength to strength. If anyone would like to join them, access the group on Facebook. South Leicestershire Litter Wombles will be helping Pride of the Borough on Saturday 19th October 2019.

The Chair stated The Trader's Chair requests the purchase and installation of a litter bin. The litter bin would be located by the bus stop outside the Council Depot in Oadby.

62. PRIDE OF THE BOROUGH

Mrs S Dickinson provided an update on behalf of Pride of the Borough.

Oadby was awarded a gold for the 10th consecutive year in East Midlands in Bloom.

The Loyalty Scheme now has 1,500 members. The funds raised go towards funding projects and competitions. Examples of these projects include the purchase of planters and new bulbs, and their placement around the Borough.

New loyalty cards will be on sale December 1st 2019.

Due to computer issues, Grange Farm will be no longer be accepting loyalty cards. Loyalty cards can be purchased from:

- Zeph's Café at Oadby Methodist Church Hall

- The café at Brocks Hill Conservation Park Centre

OWBC Customer Service Centre, Bell Street, Wigston

63. WIGSTON FIRE SERVICES

The Fire Services presenter was absent.

Action:

In the absence of the presenter, The Chair requested an invitation be extended to the local Fire Services for attendance at the next Oadby Resident Forum meeting.

64. ENVIRONMENT WORKING GROUP

The Chair gave a presentation on the work of the Environment Working Group. This was followed by two presentations about recycling and volunteering in the Borough.

Environment Working Group

The Chair provided a verbal update. This was supported by a paper outlining details of the Council's Environment Strategy and action plan. The Group has 18 priorities for action,

which include:

- Ensuring new Council buildings and Council housing properties are energy efficient:
- Reducing the overall Council carbon footprint at the main Council offices.
- Ensuring Council vehicles are energy efficient.
- Promoting the purchase of new ultra low emission taxi vehicles.
- Encouraging sustainable transport, including encouraging schools to take up sustainable travel initiatives.
- Reducing the use of paper and plastic.
- Developing a procurement strategy to maximise use of sustainable materials.
- Raising awareness of initiatives and opportunities to support and encourage a cleaner environment for our residents.
- Providing educational opportunities relating to the environment and engaging with nature.
- Formally designating Brocks Hill Country Park as a Local Natural Reserve
- Managing our parks to protect the countryside, preserve the local landscape and nurture wildlife.
- Increase tree planting.
- Support volunteers who are working to improve the environment.

An Oadby and Wigston Environmental Forum has been established.

To request to join this Group email: oadbystakeholders@lionhearttrust.org.uk .
Information about this Group can also be accessed on the Local Council's website.

Action:

Circulate The Chair's Environment Working Group paper notes with the minutes.

Volunteering Development

Oadby and Wigston Borough Council's Marketing and Insight Manager provided the following update on volunteering in the Borough.

A volunteering policy and a volunteering strategy are in development. They will be completed by 2020.

Officers within the Local Council are to be encouraged to carry out volunteering activities.

Residents are to be encouraged to volunteer via the Council's Citizen's Panel.

There are 1,800 students to be encouraged to take up volunteering opportunities across the Borough.

Information will be gathered in relation to volunteering in the Borough.

Exposure via Social Media will be provided via the Local Council's website with reference to groups and volunteering in the Borough. For more information on the policy and strategy contact: Philippa.fisher@oadby-wigston.gov.uk.

65. CHAIR'S UPDATES

65a. CAPITAL PROJECTS UPDATE

Oadby Residents' Forum
Tuesday, 15 October 2019

Chair's
Initials

A request was received for the purchase and installation of a litter bin on Wigston Road, Oadby. The location of the litter bin is to be very near to the Oadby Depot entrance. A photo identifying the location was supplied.

The Commemorative Stones which are to be installed on Burton's Corner are on a working list of items awaiting fitting.

65b. FORUM BUDGET UPDATE

The current budget remaining is £42,449.

65c. SPENDING REQUESTS

A request was received for the purchase and installation of a litter bin on the pavement in close proximity of the alley from Adlington Road to Launde Road. Residents voted unanimously in favour of the purchase and installation. There were no abstentions and no one voted against the proposal.

A request was received for the purchase and installation of a litter bin for the bottom of Launde Road near to the bus Stop by Mosse Way. 23 Residents voted in favour of this proposal. There was 1 abstention. No one voted against the proposal. The Street Furniture Officer is to check whether the location is acceptable for placing the litter bin.

A proposal was brought to the Residents Forum for the cleaning of the stone work at the base of the Oadby war memorial. 20 people voted in principle to funding the proposal. There were no votes against the proposal and no abstentions.

Action:

The proposer is to bring back a written and costed proposal to the next Residents' Forum meeting.

The Friends of Brocks Hill Group presented a funding proposal to the Residents Forum. The proposal is for the purchase of 7 Interpretation Boards. The total sum of £3,800 was requested from the Forum. Questions were raised about the proposal. It was viewed as a service level request for the Local Authority. The total cost of the project is: £7,825.23 people voted in favour of the proposal. There were no votes against the proposal and no abstentions.

Action:

The proposal is to be redrafted, the costs firmed up and it is to come back to the next Residents Forum meeting.

66. ITEMS RAISED BY RESIDENTS

Street Lighting and Switch-off

Residents requested clarification as to when Oadby street lighting will be turned off and whether the Police have made any correlation between the lights being switched off and crime. The Chair informed residents that the Police will not support the view that the lights staying on deter crime. The lights will be switched off at some stage.

Path between Woodfield Road and Uplands Park

The well-used path between Woodfield Road and Uplands Park has become dangerous to walk on. This is due to heavy rainfall and leaves, particularly at the top end near Uplands Park. A request was made for it to be inspected, so it can be repaired.

Action:

Councillors P Joshi, N Alam and F S Ghattoraya are to request Councillor Dean Gamble to report this matter to the County Council for repair.

Overflowing litter bin next to the Severn Road Bus stop

The Chair was requested to investigate whether someone is placing household rubbish in the litter bin. Councillor I Ridley has enquired of Council Officers whether there is a timetable as to when litter bins are emptied, when they become full. The litter bin on the Uplands Road is overflowing. The Grange Estate litter bins also need to be emptied.

Action:

Councillor I Ridley is to provide an update on this issue at the next Residents Forum meeting.

Fly-tipping on Bluebell Close

A report was made about fly-tipping and rubbish being dumped on Bluebell Close. Reports have been sent to Councillor Gamble. The Council has power to enforce clean-up. There has also been fly-tipping near the bottom of Florence Wragg Way. The litter bin here is missing.

Action:

The Resident was advised to contact the Chair about the missing litter bin.

67. SUGGESTIONS FOR FUTURE AGENDA ITEMS

- Invite the local Fire Service to present on the work it does.
- Bring an update on Phase 2 of the Cottage Farm development and clarify the channeling of Section 106 monies into facilities in the Borough.
- Oadby Old Swimming Pool site and development of the land.

68. DATE OF THE NEXT MEETING

Tuesday, 21 January 2020 at- 6:30P.M.

The venue is, the Walter Charles Centre, Wigston Road, Oadby, LE2 5QE.

THE MEETING CLOSED AT 8.45 PM



Chair

Tuesday, 21 January 2020

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ENVIRONMENT WORKING GROUP INPUT TO RESIDENTS FORUM – OCTOBER 2019

The Council has been aware of its responsibilities for the environment for a number of years. However, at its AGM in May, it established an Environment Working Group 'to co-ordinate the council's approach to Climate Change'. The group consists of myself, Cllrs Joshi and Kaur from Oadby and Cllrs Boulter and Charlesworth from Wigston and reports to the Service Delivery Committee.

Our role is to understand what practical steps have been taken and are planned by the council officers in response to growing evidence that urgent action is required to respond to global warming and to identify what additional steps should be taken in the future.

The Council has already produced a draft Environment Strategy and Action Plan with short (*12 months*), medium (*3 years*) and long term (*10 years*) goals.

The Strategy and Action Plan seeks to address issues at all levels:

- Global issues, such as climate change – seeking to become carbon neutral
- National issues, more efficient use of resources by decreasing the use of plastics and encouraging reuse and recycling
- Local, improving the quality of the local environment by planting more trees and reducing littering

The document identifies four key themes:

- Reducing Emissions
- Raising Awareness
- Partnership Working
- Volunteering

There are currently 18 objectives;

RE1: Ensuring New Council Buildings are Energy Efficient

This action primarily relates to new build facilities although there may also be some opportunities to retro-fit existing buildings.

RE4: Develop an Energy Performance Certificate Strategy for all Council Housing Properties

Carry out assessment and develop strategy to understand how to achieve long term targets most cost effectively and agree an Energy Investment Plan

RE6: Reducing the Overall Council Carbon Footprint at the Main Council Offices

We will do this by:

- *Ensuring that we are using the most energy efficient equipment.*
- *Reviewing Homeworking policy*

RE3: Ensuring Council Vehicles are Energy Efficient

This action primarily relates to the purchase of new vehicles for the Depot. Consideration will be given to the purchase of those vehicles which have low emissions and improved fuel efficiency. Need to assess feasibility.

RE2: Encouraging Sustainable Transport

This action relates to providing opportunities for the use of sustainable transport and includes the installation of electric car charging points in town centres/car parks refer to partnership bid with other districts.

PW4: Encourage Schools to take up Sustainable Travel Initiatives

RE5: Reduce the Use of Paper and Plastics

We will do this by:

- *Migrating paper processes to an electronic capability through the use of the Electronic Documents and Records Management System*
- *Replacing internal paper transactions and processes with online forms*
- *Introduction of e-billing for both Council Tax and Business Rates.*
- *Making Committees paperless*
- *Reviewing all opportunities to stop or reduce the use of plastics*

RE7: Develop a Procurement Strategy to Maximise Use of Sustainable Materials

RA1: Raising Awareness of Initiatives and Opportunities to Support and Encourage a Cleaner Environment for our Residents

RA2: Raising Awareness of Initiatives and Opportunities to Improve Air Quality

We will install an Air Quality Monitoring Station at Blaby Road/Station Road junction in order to Monitor NOx Levels and Provide Evidence for Declaration of Air Quality Management Area.

RA3: Provide Educational Opportunities Relating to Engaging with Nature

PW5: Formally Designate Brocks Hill Country Park as a Local Natural Reserve

OWBC is working with Natural England to formally designate Brocks Hill Country Park as a Local Natural Reserve. This has many benefits including retaining the countryside and natural open space of the Green Wedge, where Brocks Hill is an essential link.

RA4: Manage our Parks to Protect the Countryside, Preserve the Local Landscape and Nurture Wildlife

PW1: Increase Tree Planting

The primary benefits of trees are that the process greatly contributes to producing the oxygen that we and all other animals need to breathe and sustain life and take up carbon dioxide. It is well documented that trees reduce the amount of storm water runoff, which reduces erosion and pollution in our waterways and may reduce the effects of flooding which are projected to become more intense with the progress of climate change.

PW2: Promote the Leicester Low Carbon Transport Accelerator

Grants are available for the purchase of new Ultra-Low Emission taxi vehicles.

PW3: Manage Flood Planning and Response

VO2: To Increase the Number of Volunteers to Improve the Environment

VO1: Improve the Environmental Quality of the Council's Housing Estates

If you wish to comment on the draft Environment Strategy and Action Plan, please speak to one of the working group. Is there anything missing, which you consider that we should be addressing?

In addition to considering the Policies and Practices of OWBC with the aim of the Council being an exemplar of good practice, we would like to support local initiatives, such as the work by the local Rotary clubs to help the borough achieve Plastic Free Community Status.

As the result of an event about Reducing the Use of Plastics in early August, the Oadby and Wigston Environmental Forum has been formed. It will meet once a term, bringing together individuals and groups with a shared interest in supporting environmental issues with the aim of networking to add value by working together with a complementary and partnership approach.

The first meeting is on Tuesday 29th October; 3.45 – 5.00. Venue to be confirmed.

Due to data protection regulations (GDPR 2018), an email circulation list is being held and administered by Oadby Community Stakeholders. If you wish to be involved please email oadbystakeholders@lionhearttrust.org.uk and request to join. If you choose not to join the mailing list, you may be able to still access information relating to dates and times of meetings via the Oadby and Wigston Environmental Forum Facebook page.

Appendix 1

Casepak Items For Recycling - Oadby Residents Forum Meeting 15.10.2019

Items accepted for recycling at Casepak

Recycling from Leicestershire (except North West Leicestershire, which is sorted at their depot in Coalville), goes to Casepak, a Materials Recycling Facility (MRF) in Leicester. Materials are sorted into the different material categories using state of the art equipment and machinery before being baled and sent on to processors for recycling.

The county and the districts that use Casepak (Blaby, Charnwood, Harborough, Hinckley & Bosworth, Melton and Oadby & Wigston) have agreed to a single list of items accepted for collection at kerbside. This will provide greater consistency for residents within the County for what can and cannot be recycled and is aimed at encouraging everyone to recycle more things, more often.

How to present your recycling

- Empty, rinse and dry all bottles, jars and containers
- Place lids back on all bottles, jars and cartons
- All packaging should be empty
- Items should go in loose (all items separate)
- Flatten cardboard* and cartons – keep it dry

*Large pieces of neatly flattened cardboard can be left by the side of your recycling bin

Items for recycling

Glass

Glass bottles and jars

No flat glass/mirrors/drinking glasses etc as these have a different melting point and cannot be recycled in the same way.

Metals

Drinks cans and food tins

Metal biscuit and chocolate tins

Aerosol cans* from the kitchen and bathroom (must be empty).

Aluminium foil (must be clean) – scrunch it up into a ball

Foil trays (must be clean)

No metal tubes, such as tomato puree

No paint tins

No cooking oil tins

****Avoid aerosols from the garage or shed that contain hazardous materials such as WD40, spray paint or fly killer***

Plastics

Plastic bottles, *including from the kitchen and bathroom*

Plastic pots, tubs, trays and punnets (*any colour except black*)

Plastic bags (not black), such as carrier bags; bread bags; salad and vegetable bags

Plastic film, such as bubble wrap, cling film and cellophane (must be clean)

No black plastic of any kind, including black food trays and bags

No plastic tubes, such as moisturiser, sun cream, hand cream or toothpaste

No hard plastic, such as coat hangers; storage boxes; children's toys; mixing bowls;

Tupperware containers

No CDs & CD cases; video cassettes & cases

No plastic cutlery

No trigger sprays or pump action lids from household sprays and soaps (the bottles are

Items accepted for recycling at CasepakV2

fine)

No crisp packets or other metallised plastic wrappers i.e. from sweets; chocolates; biscuits; tea bags

No metallised food and drink pouches, such as from pet food or soft drinks

No plastic plant pots or seed trays of any colour

Cardboard

Large corrugated cardboard boxes

Other cardboard, such as cereal boxes and card from ready meals

Egg boxes, toilet roll, and kitchen roll middles

Files and folders without metal components

Greeting cards (plain cards only, no glitter, fabric or embellishments)

Cartons/ tetra paks

Food and drink cartons, such as milk, soups etc

Crisp tubes, such as Pringles

Paper

Newspapers, magazines, leaflets

Catalogues and directories

Office paper and envelopes

Wrapping paper* (plain paper only, no glitter, fabric or embellishments)

Shredded paper (place inside an open topped box such as a cereal box or paper bag to prevent the paper from blowing down the street and remember you only need to shred the part of the document that contains personal information rather than the whole document)

No kitchen paper/ tissues – these can't be recycled

No photographs

No wallpaper

****No tissue paper – this can't be recycled***

Books

Softback books and hardback books – ideally donate for reuse where possible

We are unable to recycle the following:

Food waste – place in your general waste

Nappies – place in your general waste

Textiles – Unless your council allows the use of a dedicated collection bag, textiles including clothing, footwear, handbags, belts, towels, blankets, duvets, and pillows are not acceptable in your kerbside collection. Please take them to your local charity for reuse or recycle at textile banks or your Recycling and Household Waste Site ([RHWS](#)).

Clinical waste / needles / sharps – These cannot be recycled or disposed of in your general waste Please contact your district council to arrange a clinical waste collection.

Waste electrical or electronic equipment (WEEE) – Electrical items, batteries and light bulbs are not acceptable in the recycle bin. Unless your council allows the use of a dedicated collection bag, these need to be taken to your Recycling and Household Waste Site ([RHWS](#)) for recycling.

Appendix 2

Recycling over the Christmas period

The Council realises that Christmas is a time when we often produce more, and sometimes unusual types of waste. This is a quick guide to disposing of some common Christmas waste items.

Please recycle these in your brown lidded wheelie bin

- **Cards & envelopes** – recycle all cards and envelopes in your brown lidded bin, except those with glitter or other adornments which should go in the general waste.
- **Gift wrap** – plain wrapping paper should go in your brown lidded bin, but remove all ribbons and bows, string, sticky tape and gift tags first. Shiny metallic and laminated gift wraps aren't recyclable and should go in the general waste.
- **All your usual recycling** – please remember that items need to be rinsed and empty of food and drink residue. Greasy paper and card can't be recycled. Lids can be left on but if you are short of space over Christmas it's okay to squash the items first so that they take up less space. Don't forget that you can now also recycle plastic bags and film (not black), such as; carrier bags; bread bags; salad and vegetable bags, bubble wrap, cling film and cellophane in your brown bin.

Other ways of recycling (these things shouldn't go in the brown lidded bin)

- **Christmas tree lights and fairy lights** – should be recycled at your local Recycling and Household Waste Site (RHWS). If still in good working order some charity shops will accept electrical items. Alternatively, please put in your general waste.
- **Real trees** – These can go in your garden waste collection bin (if they fit) or collected by the Council; please contact Customer Services on 0116 288 8961 before 3rd February 2020 to arrange this. Alternatively, they can be taken to your local RHWS. Please remember that all decorations will need to be removed first!
- **Batteries** – can be taken to your local RHWS. Alternatively, you can take them to local libraries, shops and the Customer Service centre in Wigston.
- **Clothing and textiles** – need to be taken to a textile collection bank or a charity shop.

No – these items need to go in your general waste bin

- **Artificial Christmas trees** – can't be recycled. If the tree is in good condition, then you could take it to your local charity shop instead.
- **Christmas tree baubles and tinsel** – ornaments and decorations of all types are non-recyclable. If in good condition you could pass them on to someone else or take to your local charity shop.
- **Children's toys** – are non-recyclable. They can be taken to your local charity shop for someone else to enjoy if in good condition. Otherwise, place in general waste.
- **Food and drink** – visit www.lovefoodhatewaste.com for some great tips on managing Christmas food and drink. Food waste is best avoided, but otherwise will need to go in your general waste.
- **Nappies** – even if your general waste bin is full, nappies aren't recyclable and should never go into the brown lidded bin.

Points to remember:

- Over Christmas the Council will only be able to collect recycling from your brown-lidded wheeled bin, along with flattened cardboard left neatly to the side of the recycling bin. No additional recycling will be collected if left outside.
- Your local RHWS on Wigston Road, Oadby, will be closed on 25th, 26th and 27th December. It will also be closed on New Year's Day, January 2nd and 3rd.